



MIDTOWN DETROIT, INC. SECURITY IMPROVEMENT GRANT PROGRAM

OVERVIEW

The Midtown Detroit, Inc. (MDI) Security Improvement Grant Program helps business and property owners, in the Midtown area, add and/or upgrade security and surveillance mechanisms on their property. The program builds on the UCCA's successful work with local businesses, apartment owners, institutions, area security professionals and Wayne State Police since early 2009 which has resulted in the formation of a security coalition.

ELIGIBILITY REQUIREMENTS

Please review the eligibility requirements of the grant. All conditions must be met prior to commitment of grant funds. Work that does not comply with the eligibility requirements is subject to reduction or retraction of award.

- All properties must be occupied.
- All properties must undergo a security audit. This audit will be conducted by the Wayne State Police at no cost to the applicant.
- Security improvements may include items such as: decorative fencing; deadbolt locks; lighting for parking areas; side yards and entrances; break resistant glass; electronic parking gate locks; and/or camera & alarm systems for both residential and commercial properties.
- Project costs will not exceed \$10,000 if expecting a 50% reimbursement.
- Eligible applicants include property owners, business lessees (with owners approval), and residents in the Midtown neighborhood (area bounded by I-375 to the South, Lodge to the West, I-75 to the East and I-94 to the North).
- Proof of ownership is required.
- The owner will maintain the security equipment and mechanisms set in place after installation.

PROPERTIES & IMPROVEMENTS THAT ARE NOT ELIGIBLE

The following is a list of improvements and properties that are NOT eligible for the MDI Security Improvement Grant.

Improvements

- Security bars
- Intercom systems
- Barbed wire

Properties

- National franchises/for-profit corporations with multiple locations
- Government offices and agencies



APPLICATION REVIEW

The MDI will consider the following factors and will give priority to projects that meet the following criteria:

- Will the grant result in an improvement that would not be made otherwise?
- Does the proposed improvement comply with neighborhood design plans?
- Has applicant made security improvements to their facilities prior to grant application?
- Has business/building been affected by crime or security issues in the past?

The UCCA may make minor exceptions to the program guidelines, and reserves the right to prioritize applications due to funding availability and targeted neighborhood strategies tied to the anchor COMPSTAT initiative and TOD planning.

NOTE: Only one application can be submitted per applicant.

REIMBURSEMENT

The maximum grant available for each building is 50% of the cost of eligible improvements and architectural fees up to \$5,000. The 50/50 matching grant is given provided the work is approved by MDI staff and when applicable, Wayne State University Police.

The MDI and WSU police will review and approve proposed work and ensure all other conditions are met prior to issuing a commitment letter and allocating funds to the project. The commitment letter will outline additional terms and conditions of matching grant. It will also serve as the legal commitment of both parties as to the scope and quality of work and the amount of funds committed.

If the improvements are not approved, or if the owner decides not to pursue the project, no expenses will be eligible for the grant.

REQUIRED MATERIAL FOR REIMBURSEMENT

The following documentation has to be submitted before reimbursement is received:

- Receipts showing payment of services and/or equipment
- Proof of insurance on property
- Proof of ownership

APPLICATION & FUNDING PROCESS

1. Review program eligibility requirements and guidelines and submit grant application.
2. If application is approved, wait to receive a Letter of Conditions from the MDI.
3. Schedule a security audit tour to take place at property listed on application. The security audit will be administered by the Wayne State Police.
4. MDI must review audit report and approve proposed security plans before work bids and contractors are selected, and/or equipment is purchased.
5. Obtain the necessary city permits for construction (if applicable).



6. Receive a Commitment Letter from the MDI, which will state that the MDI is committed to paying 50% of the total cost up to \$5,000 in the form of a grant. Dollars must be matched by the applicant.

7. Install equipment and/or make purchases stated in proposed security plan.

8. Submit receipts upon completion of the project. Once MDI has inspected the work, a reimbursement check will be mailed.

HOW TO APPLY?

For an application, contact the MDI office at 313.420.6000. Applications are also available online at www.detroitmidtown.com



MIDTOWN DETROIT, INC. SECURITY IMPROVEMENT GRANT APPLICATION

APPLICANT INFORMATION

Name:
Phone:
Referred By:

PROPERTY OWNER INFORMATION

Name:	Years Owned:	
Address:	Phone:	
City:	State:	Zip:
Email:	Owner's Signature (if not applicant)-Improvements Approved:	

BUSINESS AND/OR PROJECT INFORMATION

Name of Business:	Business/Project Owner's Name:
Address:	Phone:
Type of Business:	If Tenant, Term of Lease:

PROPOSED IMPROVEMENTS (if additional space is needed please attach an addendum to this form)

Security Needs/Improvements (e.g.: decorative fencing, locks, lighting, break resistant glass, alarm system, exterior security cameras, etc):	
Total Project Cost:	Amount Requesting:
Proposed Timeline:	

ADDITIONAL QUESTIONS (if additional space is needed please attach an addendum to this form)

Do you anticipate any new tenants as a result of the improvements?
Past security issues on property? (if yes, list)::
Additional Comments:

I have read the MDI Security Improvement Grant Program Guidelines and Procedures. I understand that if the proposal is approved, I will make the above improvements to the property as advised.

APPLICANT'S SIGNATURE:

DATE: